

# NIDHAN COMMERCIAL CO. LTD.

CIN : L36911WB1982PLC034794

Regd. Office : 97, Park Street, 5<sup>th</sup> Floor, Kolkata – 700 016

Phone No: +91 33 2226 7376 email Id : ncc\_l@hotmail.com website : www.nidhanltd.com

## NOTICE

**NOTICE** is hereby given that the 37<sup>th</sup> Annual General Meeting of the Shareholders of **Nidhan Commercial Co Limited** will be held at the Registered Office of the Company at 97, Park Street, 5<sup>th</sup> Floor, Kolkata-700016 on Thursday, the 26<sup>th</sup> day of September, 2019 at 11.00 A.M to transact following businesses:

### ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31<sup>st</sup> March 2019 and reports of the Board of Directors and the Auditors' Report thereon.
2. To appoint a Director in place of Sri Surendra Kumar Dugar (DIN: 00242241) who retires by rotation and being eligible, offers himself for re-appointment.

BY ORDER OF THE BOARD  
For Nidhan Commercial Co. Ltd  
For Nidhan Commercial Co. Ltd.

*Ratan Lal Dugar*  
Director

(Ratanlal Dugar)  
Director  
DIN - 00242452

Registered Office:  
97, Park Street, 5<sup>th</sup> Floor  
Kolkata – 700016  
Date : 9<sup>th</sup> August, 2019

## NOTES:

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.

Proxies in order to be effective, must be received by the Company, duly filled, stamped and signed at its Registered Office not less than 48 hours before the commencement of the Meeting.

A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. The Register of Members and the Share transfer Book of the Company shall remain closed from Friday, 20<sup>th</sup> September, 2019 to Thursday, 26<sup>th</sup> September, 2019 (both days inclusive).
3. Corporate members intending to send their authorized representatives to attend the meeting are requested to send the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting.
4. Members are requested to notify immediately any change of address & e-mail id to the Company and in case their shares are held in dematerialized form the information should be passed on to their Depository Participant (DPs) without any delay.
5. Securities and Exchange Board of India has mandated that securities of listed companies can be transferred only in dematerialized form with effect from 1st April, 2019. Accordingly the Company has stopped accepting any fresh lodgment of transfer of shares in physical form. Members holding shares in physical form are advised to avail of the facility of dematerialization.
6. Members desirous of asking any questions at the Annual General Meeting and desiring any information as regards the Accounts are requested to write to the Company at least ten days before the date of Annual General Meeting so as to enable the Management to keep the information ready
7. Shareholders are requested to bring the attendance slip along with copy of Annual Report at the Annual General Meeting.
8. Please note that as per the notification of SEBI, the Company's shares are under the compulsory Demat trading. The Shareholders who are still holding shares in physical form are requested to take immediate steps to Demat their shares to avail easy liquidity, since trading of shares of the Company are under compulsory Demat Mode as per the regulation of SEBI and also to prevent any loss of physical Share Certificate. You are therefore, requested to Demat your Shareholding to avoid any inconvenience in future.
9. As per Regulation 40 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 submission of a copy of PAN card of the transferor and transferee is mandatory for transfer of shares held in physical form.



10. The Members holding shares in dematerialized form are requested to update with their respective Depository Participants, their bank account details (account number, 9 digit MICR code and 11 digit IFSC), e-mail IDs and mobile number. Members holding shares in physical form may communicate details to the Company / Registrar and Share Transfer Agents viz. S.K Infosolutions Pvt. Ltd., 34/1A, Sudhir Chatterjee Street, Kolkata –700 006 by quoting the Folio No. and attaching a photocopy of the cancelled cheque leaf of their bank account and a self attested copy of their PAN card. Those shareholders who has already updated/provided the above said details need not require sending the same again.
11. Balance Sheet as on 31<sup>st</sup> March, 2019, Statement of Profit and Loss for the year ended on that date, the Auditors' Report, the Directors' Report and all other documents required by law to be annexed or attached to the Balance Sheet shall be available for inspection at the Registered Office of the Company on all working days during business hours between 11.00 a.m. and 2.00 p.m. for a period of 21 days before the date of Annual General Meeting.
12. **Voting Through Electronic Means**
- I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of the Securities And Exchange Board Of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the 37<sup>th</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- III. The process and manner for remote e-voting are as under:
- i. The remote e-voting period commences on Monday 23<sup>rd</sup> September, 2019 at (10.00 A.M) and ends on Wednesday 25<sup>th</sup> September, 2019 at (5.00 P.M) During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 19<sup>th</sup> September, 2019, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- ii. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period.
- iii. Click on "Shareholders" tab.
- iv. Now Enter your User ID:
- a. For CDSL: 16 digits beneficiary ID,
- b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.



- v. Next enter the Image Verification as displayed and Click on Login.
- vi. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- vii. However, if you are a first time user, please follow the steps given below:

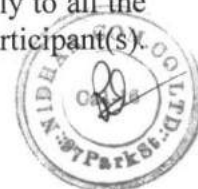
For Members holding shares in Demat Form and Physical Form

PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company / Depository Participant are requested to use the sequence number which is printed on Postal Ballot/Attendance Slip indicated in the PAN field.</li> </ul>
<p>Dividend Bank Details or Date of Birth(DOB)</p>	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Dividend Bank details field as mentioned in instruction (iii).</li> </ul>

- viii. After entering these details appropriately, click on "SUBMIT" tab.
- ix. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- x. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xi. Click on the EVSN for the relevant Company Name i.e. "NIDHAN COMMERCIAL CO. LIMITED" on which you choose to vote.
- xii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiii. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xiv. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xv. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvi. You can also take out print of the voting done by you by clicking on "[Click here to print](#)" option on the Voting page.



- xvii. If Demat account holder has forgotten the same password then enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- xviii. Shareholders can also use Mobile App- "m-voting" for e-voting. M-voting is available on Apple, Android and Windows based Mobile. Shareholders may log in to m-voting using their e-voting credentials to vote for the company resolution(s).
- xix. Note for Non-Individual Shareholders and Custodians:
- i. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - ii. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - iii. After receiving the login details, User would be able to link the account(s) for which they wish to vote on.
  - iv. The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - v. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- xx. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact them at 1800 200 5533.
13. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at [jagannathcs@hotmail.com](mailto:jagannathcs@hotmail.com) with a copy marked to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) on or before 25<sup>th</sup> September, 2019, up to 5 p.m. without which the vote shall not be treated as valid.
14. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 19<sup>th</sup> September, 2019. A person who is not a member as on cut-off date should treat this notice for information purpose only.
15. The notice of the AGM will be sent to the members, whose names appear in the register of members/ beneficiary owners as at closing hours of business on 23<sup>rd</sup> August, 2019.
16. The shareholders shall have one vote per equity share held by them as on the cut-off date of 19<sup>th</sup> September, 2019. The facility of e-voting would be provided once for every folio / client id, irrespective of the number of joint holders.
17. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 19<sup>th</sup> September, 2019 and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
18. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s).



For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.

19. Investors who became members of the Company subsequent to the dispatch of the Notice / Email and holds the shares as on the cut-off date i.e. 19<sup>th</sup> September, 2019 are requested to send the written / email communication to the Company at [NCC\\_L@HOTMAIL.COM](mailto:NCC_L@HOTMAIL.COM) by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
20. Mr. Jagannath Kar, Company Secretary (Membership No. 20600 & C.P. No. 7591) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner. The Scrutinizer will submit, not later than 3 days of conclusion of the AGM, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.
21. The Results declared along with the Scrutinizer's Report shall be placed on the Company website [www.nidhanltd.com](http://www.nidhanltd.com) and on the website of CDSL. The same will be communicated to the Stock Exchange.
22. Details of Director seeking re-appointment in the Annual General Meeting :

Name of the Director	Sri Surendra Kumar Dugar (DIN : 00242241)
Date of Birth	14/03/1961
Date of Appointment	19/11/1990
Qualification	LLB
Directorship held in other Listed Companies	N.A.
Committee Membership in other Listed Companies	N.A.
Shareholding in the Company	44,800 (15.01%)

Registered Office:  
97, Park Street, 5<sup>th</sup> Floor  
Kolkata – 700016  
Date : 9<sup>th</sup> August, 2019

BY ORDER OF THE BOARD  
For Nidhan Commercial Co. Ltd  
For Nidhan Commercial Co. Ltd.

*Ratan Lal Dugar*

*Director*

(Ratanlal Dugar)

Director

DIN - 00242452

# NIDHAN COMMERCIAL CO. LIMITED

CIN : L36911WB1982PLC034794

Regd.Off. : 97, Park Street  
5<sup>th</sup> Floor,  
Kolkata – 700 016  
Email Id: ncc\_l@hotmail.com

## PROXY FORM – MGT-11

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member (s) :  
Registered Address :  
E-mail Id :  
Folio No/DP Id & Client ID :

I/We, being the member of Nidhan Commercial Co. Limited, holding ..... Equity Shares of the above named company, hereby appoint

- 1) Name : ..... Address : .....  
E-mail Id : ..... Signature : .....or failing him/her,
- 2) Name : ..... Address : .....  
E-mail Id : ..... Signature : .....or failing him/her,
- 3) Name : ..... Address : .....  
E-mail Id : ..... Signature : .....

As my/our proxy to attend and vote for me/us and on my/our behalf at the AGM of the Company, to be held on Thursday, the 26<sup>th</sup> day of September, 2019 at 11.00 A.M. at 97, Park Street, 5<sup>th</sup> Floor, Kolkata - 700 016, West Bengal or at any adjournment thereof in respect of following resolutions:

Sl. No.	Resolutions	Optional*	
		For	Against
	<i>Ordinary Business</i>		
1.	Adoption of Audited Financial Statements for the year ended 31 <sup>st</sup> March, 2019.		
2.	Approval to re-appoint Sri Surendra Kumar Dugar (DIN- 00242241), Director, who retires by rotation.		

Signed this.....day of..... 2019

Signature of Shareholder(s).....

Signature of Proxy holder(s).....

Affix  
Revenue Stamp  
of Re 1/- here

- Notes:**
1. This form of proxy in order to be effective should be duly completed and deposited at the Company's Registered Office, not less than 48 hours before the commencement of the Meeting.
  2. For the resolutions, Explanatory Statement and Notes, please refer to the Notice of the AGM.
  3. \*It is optional to put a 'X' in the appropriate column against the resolutions indicated in the box. If you leave the 'For' or 'Against' column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she thinks appropriate.



# NIDHAN COMMERCIAL CO. LIMITED

CIN : L36911WB1982PLC034794

Regd.Off. : 97, Park Street  
5<sup>th</sup> Floor,  
Kolkata – 700 016  
Email Id: ncc\_l@hotmail.com

## ATTENDANCE SLIP

<b>Regd. Folio / DP ID &amp; Client ID</b>	
<b>Name and Address of the Shareholder</b>	

I/we hereby record my/our presence at the 37<sup>th</sup> **ANNUAL GENERAL MEETING** of the Company being held on Thursday, 26<sup>th</sup> September, 2019 at 11.00 A.M. at the Registered Office of the Company at 97, Park Street, 5<sup>th</sup> Floor, Kolkata - 700016.

- Signature of the Shareholder/Proxy Present
- Shareholder / Proxy holder wishing to attend the meeting must bring the Attendance Slip to the meeting and handover the same at the entrance duly signed.
- Shareholder / Proxy holder desiring to attend the meeting may bring his / her copy of the Annual Report for reference at the meeting.

**Note:** - PLEASE CUT HERE AND BRING THE ABOVE ATTENDANCE SLIP TO THE MEETING.

## ELECTRONIC VOTING PARTICULARS

(1) EVSN (E-Voting Sequence No.)	(2) USER ID.	(3) PAN or Relevant No.as under	(4) Bank Account No.
190824023			(See Note No.1)

### Notes:

- Where Bank Account Number is not registered with the Depositories or Company please enter your User Id. as mentioned in column (2) above.
- Please read the Instructions printed under the Notice dated 9<sup>th</sup> August, 2019 of the 37<sup>th</sup> Annual General Meeting. The e-Voting period starts from 10.00 A.M. on 23.09.2019 and end at 5.00 P.M. on 25.09.2019, the e-voting module shall be disabled by CDSL for voting thereafter.

